**MIDDLETON PARISH COUNCIL**

**MINUTES OF A MEETING HELD AT THE RECREATION ROOM**

**CHURCH LANE MIDDLETON**

**Date 20/7/2022**

**Present Councillors**

**Cllr. James Beamish (JB) Chair**

**Peter Rotherham (PR) Vice-chair**

**Graham Smith (GS)**

**Peter Rawlins (PRw)**

1. **Apologies**

**Andy Jenns County Councillor (AJ)) (prior meeting)**

**Mark Simpson Borough Councillor (MS) (prior meeting)**

**Gill Keegan (GK) (Holiday)**

**Clerk in Attendance Tony Harris (TH)**

**Public in attendance**

*Yes*

1. **Police Surgery**

None

1. **Declarations of Pecuniary or other interests.**

*None*

**4. Minutes of the Parish Council meetings held on 25/5/2022**

*The previous minutes were duly signed Vice Chair Cllr Beamish*

1. **Matters Arising**
2. *Due to a resident complaint the speed camera near the village hall will have the speed recalibrated to 30MPH from its current 20MPH. the higher setting will provide longer battery life as a consequence.* ***The council was updated by the Clerk that Warwickshire was working towards trying to build a case for 20mph limits on current 30mph roads and was asking parish councils and oytther bodies to support this campaign. Clerk will need assistance to recalibrate the speed camera***
3. *A new agreement on the Community Centre is held up due to MPC reserving the right to sell the property in the event that the Parish council gets absorbed into a larger authority in the event WCC seeks Unitary authority status in the future.It was agreed that this clause needs to be removed if we are to proceed. It was noted that the Parish council could still sell the building but with a sitting tenant.*
4. *WIFI, it was unanimously agreed to install WIFI in the village hall with MPC agreeing to pay half the costs due to its cameras and use of WIFI during its meetings Middleton Recreation Room to organise installation and inform MPC of contribution required. It was noted that a supplier had now been agreed.*
5. *Cllr. Keegan said she would look at new play equipment for the next meeting. Cllr. Keegan was on holiday so this item will be reviewed at the next MPC meeting.*

**NEW ACTIONS**

|  |  |  |  |
| --- | --- | --- | --- |
| **Ref** | **What** | **Who** | **When** |
| **N1** | *Obtain mobile camera* | Cllr. Beamish | Sept |
| **N2** | *Investigate long term plan for Village Green* | All |  |
| **N3** | *Follow up siting of APNR camera at Allen End- meeting held with local resident but one more option to be investigated- Meeting held and general agreement reached but another site has been proposed and is being looked at.* | Clerk | July |
| **N4** |  |  |  |
| **N5** | *New Lease at Community Centre to be progressed as a matter of urgency* | Clerk | September |
| **N6** |
| *N7* | *Electrical connection to the garage area to be set up* | *Clerk* | *July* |

**PENDING / ONGOING ACTIONS**

|  |  |  |  |
| --- | --- | --- | --- |
| **Ref** | **What** | **Who** | **When** |
| **P1** |
| **P2** | *PLAY AREA*  *Cllr Keegan to look at new equipment options*  *Clerk to initiate repair of the central slide and turreted play equipment based on an initial £1000 budget to be reviewed based on quotes received* | Cllr  Keegan | September |
| **P3** | ***VILLAGE HALL***  *Village Hall Committee to source WIFI solution with MPC contributing 50% towards the cost for its own use.*  ***THIS HAS BEEN ACTIONED*** | Clerk | November |
| **P4** | ***LIBRARY***  *Glass has been broken on the telephone box so this needs repair Clerk to action****. Tim Brown approached awaiting quote – Clerk to chase*** | Clerk | September |
| **P5** | ***MCC 15year LEASE***  *To be based on an initial 5year rent increase based on RPI after this both parties would agree to continue with RPI or if it was deemed that commercial rent value was not being achieved a new process agreed. we need to set up a mechanism for rent increases the options appear to be* ***a)*** *linked to property valuation and rents in similar establishments* ***b)*** *link rent increases to**the Retail Price Index* ***c)*** *a negotiated rent profile. All three options would be over a 5year period to allow re alignment and agreement with the next 5year profile. Solicitor costs paid by the tenant. Issues have arisen regarding termination clause to the discussions are ongoing to find a solution.*  ***It was agreed to complete the lease without a one-year clause of MPC to serve notice as this was not acceptable to the businesses bank who needed security of tenure*** | Clerk | October |
| **P7** | *Camera Church Lane needs to have speed limit increased to 30MPH after resident complaint* ***This will require some assistance given to the Clerk to reprogram due to the logistics of making the change*** | Clerk | Sept |
| **P8** | ***Jubilee completed*** | All | March-May |
| **P9** | *Garages are cleared and legal agreement has been received from NWBC. A couple of technical issues have been raised but the project is underway* | Clerk | July |
| **P10** |  |  |  |
| **P11** | *It was unanimously agreed to purchase one remote cameras for wildlife monitoring and impact of HS2 works on our local biodiversity* | Clerk | July |
| **P12** |  | Cllr Keegan | February |
| **P13** | *Investigate concrete base for seating on V.G. with Russell-****ongoing-see N2*** | Clerk | May |

**CLOSED ACTIONS SINCE LAST MEETING**

|  |  |
| --- | --- |
| **Ref** |  |
| **C1** | *WIFI for village hall -supplier selected and installation underway* |
| **C2** | *Travellers rest signage installed* |
| **C3** | *Grant of £500 awarded to Middleton Horticultural society towards costs of Marque for the village fete* |
| **C4** | *Grant £500 paid to MRR towards costs of new extension* |

**KEY FINANCIAL PROJECTS 2021/22**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Ref** | **What** | **Quotes** | **Budgeted**  **cost** | **Actual cost** |
| **K2** | ***GARAGES (Church Lane)***  *Garages have been emptied and demolished and plans are to be drawn up for a new community facility a £800 sum was agreed to secure the site with bollards ahead of major works by MPC taking place* | On Hold  Awaiting | £10,000 EMR  £800 |  |
| **K3** | ***CEF Grant (HS2)***  *Grant of £75k awarded therefore £500 grant from MPC now paid as agreed as it was conditional on the main grant being won.* ***Construction going to schedule*** | N/A | (£75,000)  Value of Grant applied for | MPC contribution £500 **paid** |
| **K4** | ***PLAY AREA***  *Repair costs have been agreed of £1000 for the repair of the main play equipment****. Tim Brown approached awaiting quote*** |  | **£1000** |  |
|  |  |  |  |  |
| **K8** | ***MOBILE CAMERAS***  *For wildlife use one camera to be ordered*  ***Supplier approached but no quote yet received and question the need for sim and remote access*** | Camera £474 per camera sim card £10 month | £500 |  |

1. **Samuel White Trust and other Community Organisations**
2. *Contributions made to two separate new Ukrainian family who have moved into the village.*
3. **High Speed Rail Line**

*BBV will contribute to Middleton Matters on a regular basis*

**9. Village Green Development**

**a.** *Play area repairs and new play equipment to be considered a priority Cllr Keegan to prepare new equipment ideas for review*

**10. Middleton Recreation Room**

*a. work on the extension is well under way with construction approaching roof height*

**11. Reports of Councillors and Clerk**

**Cllr. Keegan**

*a. Absent*

**Cllr. Smith**

*a. no reports*

**Cllr. Beamish**

*a. No reports*

**Cllr. Rotherham**

1. *No reports*

***Cllr. Rawlins***

*a. No Reports*

**Cllr. Jenns**

*No Reports*

***Cllr. Simmons***

*No Reports*

1. **Correspondence (Clerk)**
2. Western Power quote received but due to in correct siting of metre a new quote has been requested.

**13. Planning matters**

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| --- | --- |
| **Application Details** | |
| Reference number | PAP/2022/0089 |
| Old Reference Number |  |
| Portal Ref |  |
| Site Location | Brookfields Church Lane Middleton   B78 2AN |
| Ward | Curdworth |
| Parish | Middleton |
| Eastings | 417734.58 |
| Northings | 298191.72 |
| Proposal | Installation of dormer window |
| Received Date | 11/02/2022 |
| Valid Date | 09/06/2022 |
| Stat.Expiry Date | 04/08/2022 |
| Decision | Decision Pending |
| Decision Date |  |
| Decision Level | Delegated |
| Public Consultation Start Date | 01/07/2022 |
| Public Consultation End Date | 25/07/2022 |
| TPE Date |  |
| Case Officer | [Sam Patten](http://planning.northwarks.gov.uk/portal/servlets/StaffServlet) |
| Fee Paid | 206.00 |
| Applicant Name | Mr Mark Dudley |
| Agent name | Williams Architectural  Mr Richard Williams |
|  | | | |
|  |  |  |  |
| **Application Details** | |
| Reference number | PAP/2022/0141 |
| Old Reference Number |  |
| Portal Ref |  |
| Site Location | Church Farm Church Lane Middleton   B78 2AW |
| Ward | Curdworth |
| Parish | Middleton |
| Eastings | 417772.07 |
| Northings | 298369.94 |
| Proposal | Barn conversion to create annex with alterations |
| Received Date | 07/03/2022 |
| Valid Date | 05/07/2022 |
| Stat.Expiry Date | 30/08/2022 |
| Decision | Decision Pending |
| Decision Date |  |
| Decision Level | Delegated |
| Public Consultation Start Date | 08/07/2022 |
| Public Consultation End Date | 01/08/2022 |
| TPE Date |  |
| Case Officer | [Christina Fortune](http://planning.northwarks.gov.uk/portal/servlets/StaffServlet) |
| Fee Paid | 206.00 |
| Applicant Name | Mr Adrian Ricketts |
| Agent name | Mr Adrian Ricketts |
|  | | | |
|  |  |  |  |

**14. Financials**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Available funds in current account A/c 00411787 | | | | 30/06/2022 |  | £ 24,724.09 |
| Available funds in reserve account A/c 29525357 | | | | 01/06/2022 |  | £ 7,370.87 |
| Grand total |  |  |  |  |  | **£ 32,094.96** |
|  |  |  |  |  |  |  |
| unpresented cheques |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| name |  | cheque | value | description | date |  |
| Commucorp |  | 2309 | £ 12.00 | subscription | 19/07/2022 |  |
| Prontaprint |  | 2308 | £ 246.00 | MM Pub | 13/07/2022 |  |
| Cutting Edge |  | 2307 | £ 140.00 | grass cutting | 13/07/2022 |  |
| N Denslow |  | 2299 | £ 200.00 | internal audit | 22/06/2022 |  |
| MHS |  | 2301 | £ 500.00 | grant | 22/06/2202 |  |
| clerk |  |  | £ - | wages |  |  |
|  |  |  | **£ 1,098.00** |  |  | -£ 1,098.00 |
|  |  |  |  |  |  |  |
|  |  |  |  |  | **subtotal** | **£ 23,626.09** |
| current account A/c 00411787 |  |  |  |  |  |  |
| income |  |  |  | school rent |  | £ 2,080.00 |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

**15. Public Questions and Comments**.

*A group of several residents turned up at the meeting. The council waved the five-minute rule to hear comments from the floor and delayed the council meeting accordingly.*

*With regard to the Garage Project, it was stated by MPC that the garage project was a legal agreement between North Warwickshire Borough Council (NWBC), MPC and the neighbours immediately either side of the garage area and that no development that had not been agreed by all four parties would be accepted.*

*A meeting with the neighbours will take place in August to discuss ideas and these would then be agreed with NWBC and MPC respectively.*

*There was a discussion about a possible Mother and Toddlers group and it was agreed that the Clerk would contact the group to see how the Parish Council could help. Legally the Parish Council can only award grants to bona-fide groups with a bank account and governing structure. This meeting to be schedule within August 2022.*

*One parishioner explained that years ago he and other parents got together and help build a play area with the support of the Council and that if facilities and groups needed to be set up for children of all ages it needed parental involvement to make things happen and also the Parish Council had a duty of care to all residents to ensure facilities did not impact on others in an adverse way in the community. It was noted that on a previous occasion there was a strong community feeling against having a football pitch for example.*

*MPC noted that it was encouraging that ideas were coming from parishioners on ideas to better serve the community and were possible it would follow up on those ideas withing the legal framework and constraints it is bound by enshrined in law.*

**16. The Chair proposes**

*None.*

**17. Any other business**

**Meeting closed at 8.55 pm**

**Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date of next meeting 20/7/2022**